



# Houston Independent School District

## Burbank Elementary School

216 Tidwell, Houston, TX 77022

**Part A, TITLE I SCHOOL**

**March 7, 2024**

### **SDMC Meeting Minutes**

Third Quarter SDMC meeting of the year we will review our: Campus Staffing, Budget Forecasting, PTO

**Members Present:**

Heather Luebbers, Principal  
Ernesto Solorzano, Assistant Principal  
Hector Tovar, Title I Coordinator  
Jennifer Hudson, Literacy Specialist  
Calle Eilbacher, Literacy Teacher  
Consuelo Morales, Teacher Assistant  
Yaressi Arredondo, Parent  
San Juana Mosqueda, Clerk  
Haley Lassman 1st Grade Teacher  
Aracely Ramirez, 1<sup>st</sup> Bilingual Teacher  
Melissa Perez, Parent  
San Juana Mosqueda, Parent  
Uriel Ramos, 3rd Grade Teacher  
Denise Lechuga, 4<sup>th</sup> Grade Bilingual Teacher  
Rebecca Rice, Special Education Teacher  
Jessica Worch, ESSER Interventionist

**Welcome:**

Submit ideas showing interest on one or more topics to Microsoft SDMC Survey Link.  
Parents, teachers and everyone interested can send an e-mail to Ms. Luebbers.

**Update:** Transfer Period & Staffing 2024: April 8 – April 28

**Attendance-** 96.2%. Hold Harmless ends. Burbank will face a 12% reduction in Budget for 24-25. Closed 2 positions and one hourly in 2024, this is approximately makes up for 8% reduction in funds. Other 4% will come from Materials Expense cuts.

**MOY Data & Action Plan Review:**

- **51%** of students achieved .6 growth or higher on NWEA MAP
  - **Strengths:** Math 3-5; 2<sup>nd</sup> Bilingual
  - **Opportunities:** Literacy 2-5; Math K-2
- **Action Plan Review:**
  - Student engagement through MRS strategies met target.
  - Writing Goal: 70% scoring 7 or higher on STAAR. At February Writing Assessment 32% score 7 or higher, 61 % scoring 5 or higher.

**24-25 Budget Forecasting.** No position losses due to 2024 Spring Staff reduction through attrition. We will be expanding Pre-K classes, and Kinder Magnet Classes. Teacher Assistants/Tutors

**Parent Teacher Organization.** Continue to strengthen this volunteer partnership to further support areas such as:

- Attendance Committee
- Conduct- School Store Committee
- Field Trips Volunteer Team
- Enrichment Opportunities- Run Clubs
- Parent Engagement- Classes for Parents

**Questions and comments**

- Field Trips and Fundraisers for Spring Semester
- End of Year Activities- Field Day & Ceremonies
- Staffing Updates in May
- Budget Overview of Materials and Resources
- Common Assessment with the New STAAR Format and Mock STAAR